

SENATE FISCAL AGENCY
MEMORANDUM



DATE: March 14, 2016
TO: Members of the Senate Appropriations Committee
FROM: Ellen Jeffries, Director
RE: Administrative Transfer Request 2016-2

The attached FY 2015-16 **Administrative Transfer** request was received on March 10, 2016, from the State Budget Office. Under the provisions of the Management and Budget Act, administrative transfers are effective 30 days after the House and Senate Appropriations Committees are notified of the transfers (April 9, 2016 in this case), unless rejected by either Appropriations Committee. The Act allows administrative transfers for the following purposes only:

- to adjust for current cost and price variations from the enacted budget;
- to adjust amounts between Federal sources of financing for a specific appropriation line item;
- to adjust amounts between restricted sources of financing for a specific appropriation line item;
- to cover the cost of court judgments, including court-approved consent judgments;
- to pay all settlements and claims.

<u>Department/Budget Area</u>	<u>Amount</u>	<u>Fiscal Analyst</u>
Agriculture and Rural Development	\$250,000	Bruce Baker
Licensing and Regulatory Affairs	\$55,000	Josh Sefton

If you have any questions, please contact me or the fiscal analyst listed for the budget area.

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Attachment

c: Tom Davis
David Ettinger

**SENATE FISCAL AGENCY
 MEMORANDUM**

DATE: March 11, 2016
TO: Members of the Appropriations Subcommittee on Agriculture and Rural Development
FROM: Bruce Baker, Fiscal Analyst
RE: Administrative Transfer Request 2016-2

The State Budget Office has requested the following administrative transfer:

AGRICULTURE AND RURAL DEVELOPMENT		
		Transfer Amount
FROM:	FOOD AND DAIRY	
	Food safety and quality assurance	(250,000)
	Dairy and food safety fund	(250,000)
TO:	FOOD AND DAIRY	
	Food safety and quality assurance	250,000
	Consumer and industry food safety education fund	250,000

The Department is requesting a transfer of spending authority from the Dairy and Food Safety Fund to the Consumer and Industry Food Safety Education Fund to properly align State restricted funds in this line item. Public Act 516 of 2014 requires certain food service establishments to have a certified food safety manager who has completed training related to food allergens. In order to meet this requirement, the Department has entered into a grant agreement with the Michigan Restaurant Association to develop and administer the required training program. This transfer will increase the spending authority from the Consumer and Industry Food Safety Education Fund to accommodate this one-time grant in the current fiscal year. There is excess authority in the Dairy and Food Safety fund sufficient to support this transfer. This transfer is requested by July 1, 2016.

The transfer above meets the criteria for an administrative transfer as set forth in the Management and Budget Act (Public Act 431 of 1984). It will automatically be effective on April 9, 2016, unless rejected by either the House or Senate Appropriations Committee. If you have any questions, please let me know.

/wm

- c: Ellen Jeffries, Director
- Steve Angelotti, Associate Director
- Tom Davis, Senate Majority Policy Office
- David Ettinger, Senate Democratic Office

**SENATE FISCAL AGENCY
 MEMORANDUM**

DATE: March 14, 2016
TO: Members of the Appropriations Subcommittee on Licensing and Regulatory Affairs
FROM: Josh Sefton, Fiscal Analyst
RE: Administrative Transfer Request 2016-2

The State Budget Office has requested the following administrative transfer:

LICENSING AND REGULATORY AFFAIRS		Transfer Amount
FROM:	OCCUPATIONAL REGULATION	
	Bureau of fire services	(55,000)
	EPA-underground storage tanks	(55,000)
TO:	OCCUPATIONAL REGULATION	
	Bureau of fire services	55,000
	DHS-fire training systems	55,000

This transfer request within the Bureau of Fire Services properly aligns Federal funding associated with the development of the System Maintenance of Knowledge and Education (SMOKE) program. SMOKE is an IT system that allows firefighters to register for training in local and nearby jurisdictions. Authorization is available in the EPA-underground storage tanks financing source to support this transfer which will enable the department to correctly charge the awarded Federal grant to support an extended time frame for project completion.

The transfer above meets the criteria for an administrative transfer as set forth in the Management and Budget Act (Public Act 431 of 1984). The transfer is a fund source shift among LARA's numerous fund sources. It will automatically be effective on April 9, 2016, unless rejected by either the House or Senate Appropriations Committee. If you have any questions, please let me know.

- c: Ellen Jeffries, Director
 Bill Bowerman, Associate Director
 Tom Davis, Senate Majority Policy Office
 David Ettinger, Senate Democratic Office