

**SENATE FISCAL AGENCY  
 MEMORANDUM**

**DATE:** November 5, 2015  
**TO:** Members of the Senate Appropriations Committee  
**FROM:** Ellen Jeffries, Director  
**RE:** Administrative Transfer Request 2015-10

The attached FY 2014-15 **Administrative Transfer** request was received on November 4, 2015 from the State Budget Office. Under the provisions of the Management and Budget Act, administrative transfers are effective 30 days after the House and Senate Appropriations Committees are notified of the transfers (December 4, 2015 in this case), unless rejected by either Appropriations Committee. The Act allows administrative transfers for the following purposes only:

- to adjust for current cost and price variations from the enacted budget;
- to adjust amounts between Federal sources of financing for a specific appropriation line item;
- to adjust amounts between restricted sources of financing for a specific appropriation line item;
- to cover the cost of court judgments, including court-approved consent judgments;
- to pay all settlements and claims.

<u>Department/Budget Area</u>	<u>Amount</u>	<u>Fiscal Analyst</u>
Health and Human Services - Human Services	\$16,000,000	John Maxwell

If you have any questions, please contact me or the fiscal analyst listed for the budget area.

\kjh

Attachment

c: Tom Davis  
 David Ettinger

**SENATE FISCAL AGENCY  
MEMORANDUM**



**DATE:** November 5, 2015  
**TO:** Members of the Appropriations Subcommittee on Human Services  
**FROM:** John Maxwell, Fiscal Analyst  
**RE:** Administrative Transfer Request 2015-10

The State Budget Office has requested the following administrative transfers:

<b>HUMAN SERVICES</b>		<b>Transfer Amount</b>
<b>FROM:</b>	<b>CHILD WELFARE SERVICES</b>	
	Child welfare field staff - caseload compliance	(6,800,000)
	Capped federal revenues	(6,800,000)
<b>TO:</b>	<b>CHILD WELFARE SERVICES</b>	
	Child welfare field staff - caseload compliance	6,800,000
	Social security act, temporary assistance for needy families	6,800,000

Due to a change in the time study methodology for field service workers within the Department of Health and Human Services (DHHS) for Federal funds purposes, this transfer adjusts the sources of Federal authorization for the Child Welfare Field Staff - Caseload Compliance line item. This transfer will modify the authorizations for capped Federal revenue and the Federal Temporary Assistance for Needy Families (TANF) revenue. The Child Welfare Field Staff - Caseload Compliance line item will increase TANF and reduce capped Federal funding. The DHHS states that it will not overspend its FY 2014-15 Federal authorization in whole.

<b>FROM:</b>	<b>LOCAL OFFICE STAFF AND OPERATIONS</b>	
	Field staff salaries and wages	(9,200,000)
	Social security act, temporary assistant for needy families	(9,200,000)
<b>TO:</b>	<b>LOCAL OFFICE STAFF AND OPERATIONS</b>	
	Field staff salaries and wages	9,200,000
	Total other federal revenues	9,200,000

Due to a change in the time study methodology for field service workers within the Department of Health and Human Services (DHHS) for Federal funds purposes, this transfer adjusts the sources of Federal authorization for the Field Staff Salaries and Wages line item. This transfer will modify the authorizations for other Federal revenue and the Federal Temporary Assistance for Needy Families (TANF) revenue. The Field Staff Salaries and Wages line item adjustment will reduce TANF authorization and increase other Federal revenue. The DHHS states that it will not overspend its FY 2014-15 Federal authorization in whole.

The transfer above meets the criteria for an administrative transfer as set forth in the Management and Budget Act (Public Act 431 of 1984). It will automatically be effective on December 4, 2015, unless rejected by either the House or Senate Appropriations Committee. If you have any questions, please let me know.

c: Ellen Jeffries, Director  
 Steve Angelotti, Associate Director  
 Tom Davis, Senate Majority Policy Office  
 David Ettinger, Senate Democratic Office  
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