

Senator Martha G. Scott Scheduling Request

Name of individual placing request _____

Name of organization/group _____

What type of event is this? _____

Date of the event _____

Beginning time and duration of event _____

Where will the event be? (Please include street address.) _____

Is there a charge for this event? How much? _____

Contact name and telephone number _____

Speaker Request

(If you are asking Senator Scott to speak at your event, please fill out the following.)

What is the topic of the speech? _____

How long would you like the Senator to speak? _____

How many people will she be addressing? _____

Are you requesting any printed hand-outs? On what topic? _____

Will there be a question-and-answer? _____

Would you like the Senator to present anything? (Please provide details.) _____

Please mail this form to: **Senator Martha G. Scott,**
Post Office Box 30036, Lansing, MI 48909, or fax it to **517-373-1387.**
Please call 517-373-7748 if you have any questions.